

Honorarium Checklist

*(review if not using
funeral home services)*

Below are suggestions designed to assist you with remembering and determining monetary gifts given to those who have contributed in some memorable way at this time of loss. If you are utilizing a funeral home, they will manage these details for you.

- Clergy - \$200
- Organist - \$100
- Soloist(s) - \$100
- Funeral Coordinator - \$75
- Church Custodian - \$50
- Multi-media Technician - \$50

Trinity Lutheran Church

13025 Newell Avenue

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Lindstrom MN 55045

651-257-5129

bette@trinitylindstrom.org

PASTORS:

Pastor Terry I. Nordheim

651-257-5129 x25

terry@trinitylindstrom.org

Pastor Brad Barr

651-257-5129 x26

brad@trinitylindstrom.org

FUNERAL COORDINATOR:

Carla Norelius

Contact the office at 651-257-5129

Other Phone Numbers You Might Need:

Cremation Society – 763-560-3100

Grandstrand Funeral Home – 651-257-4000

Chisago County Press – 651-257-5115

St Paul Pioneer Press – 651-228-5263

Minneapolis Star Tribune – 612-673-4130

TRINITY LUTHERAN CHURCH

Funeral and Memorial Services Information

*Jesus said, "Do not let your
hearts be troubled. Believe in
God, believe also in me."*

(John 14:1)



OVERVIEW

It is our goal at Trinity Lutheran Church to support you during this time of bereavement. This brochure contains important information to assist you as you plan the remembrance service for your loved one.

Working *WITH* a Funeral Home Service:

If you choose to work with a funeral home service, they will coordinate the service details for you. You will need to consider one of the memorial lunch options.

Working *WITHOUT* a Funeral Home Service:

If you do not work with a local funeral home, you will need to ensure the service details are coordinated with Trinity Lutheran's Funeral Coordinator. You will also want to be familiar with the honorarium checklist and consider one of the memorial lunch options.

Service Checklist

(review if NOT using funeral home services)

Below are service details you or your chosen representative will be responsible for if you have chosen **NOT** to work with a funeral home service.

Prior to the service:

- Contact pastor to set date and time of service
- Call church office for Funeral Team's contact information to discuss food options
- Obituary notice writing and publication
- Honorary pallbearer selection
- Musical selection(s)/soloist selection
- Request organist, multi-media technician, and ushers
- Guest book – request use of church's lectern
- Memorial cards
- Provide tissue boxes
- Service bulletin (completed with pastor)
- Obtain picture(s) of deceased – request use of church easel/table

Day of the service:

- Lay out memorial cards/bulletins
- Set up and take down guest book
- Set up picture(s) of deceased
- Reserve pews for family in front of church
- Review sound system and microphone needs with technician
- Plan gathering time before service
- Set up stand for ashes
- Set up flowers in coordination with our Funeral Coordinator

Brochure revised 6/16/17

Luncheon Options

*Trinity Member Pricing***

1. Hot dish, fruit salad, dinner rolls, pickles, cakes, beverages: \$3.00 per plate. Trinity to prepare, set up, serve and clean up.
2. Sandwiches, coleslaw, baked beans, pickles, cakes and beverages: \$3.00 per plate. Trinity to prepare, set up, serve and clean up.
3. Sandwiches, tuna salad, pickles, cakes and beverages: \$3.00 per plate. Trinity to prepare, set up, serve and clean up.
4. Tuna salad, pickles, dinner rolls, cakes and beverages: \$2.50 per plate. Trinity to prepare, set up, serve and clean up.
5. Sandwiches, chips, pickles, cakes, and beverages: \$2.00 per plate. Trinity to prepare, set up, serve and clean up.
6. Lunch may be catered by an outside source. Trinity would set up, serve and clean up. A donation would be accepted for the Funeral Fund.
7. Cakes and beverages to be served. Trinity would prepare, set up, serve and clean up. A donation would be accepted for the Funeral Fund.

The **Minnesota State Health Code** mandates that we only serve food prepared using their strict guidelines; thus, we are unable to accept any food brought in for the luncheon. Thank you for your understanding.

If you have any dietary restrictions, please inform Trinity's funeral food team when you are making arrangements.

****Non-Trinity Family Affiliation Pricing doubled.**

"For I am convinced that neither death, nor life, nor angels, nor rulers, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation will be able to separate us from the love of God in Christ Jesus." (Romans 8:38-39)